



Information for supporting someone to complete this survey

Some people may need help to complete the survey.

If you are helping someone to complete the survey this information is for you.

- 1. We are looking for the views of people with learning disabilities.**

So please try to make sure that you do not answer questions for the person.

Please help them to come up with their own answers to the questions.

- 2. It is ok to give people practical help with questions.**

For example it is ok to help someone to read or understand the questions. It is ok to help them put their answers onto the survey form if they need help with this.

- 3. But please do not tell them what the answer should be.**

For example if the question is ‘How happy are you with life at the moment?’ do not say to them ‘You’re very happy aren’t you?’

- 4. Please do not tell the person that their answer is wrong when they say how they feel.**

Trust that they know best.

5. However, some questions do have answers that are right or wrong.

For example ‘How old are you?’ Or ‘What is your post code?’

It is ok to give someone the answer to these questions if they don’t know.

6. If the person you support really is not able to give their own answers, then it is ok to complete the survey on their behalf.*

You should give the answers that you think would be the person’s own answers.

If you complete the survey for somebody else, you have to write that you have done this.

In Question 30 choose the answer ‘Completed on behalf of someone with a learning disability’.

7. When the person has completed the survey, please make sure they return it.

Please make sure the person has filled in the consent page at the back, then puts the survey in the envelope provided.

This is a Freepost envelope that doesn’t need a stamp.

**If you are supporting someone with profound and multiple disabilities, you might want to explore another way to communicate how they feel about their life (as well as or instead of completing the survey). To find out more about this, you can contact Maureen Philip at PAMIS m.phillip@dundee.ac.uk*